

**Baker**

**Baker Environmental, Inc.**  
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September 29, 1995

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Commander  
Atlantic Division  
Naval Facilities Engineering Command  
1510 Gilbert Street (Building N-26)  
Norfolk, Virginia 23511-2699

Attn: Ms. Katherine Landman.  
Navy Technical Representative  
Code 18232

Re: Contract N62470-89-D-4814  
Navy CLEAN, District III  
Contract Task Order (CTO) 0001  
MCB Camp Lejeune, North Carolina  
Partnering Minutes - July 1995

Dear Ms. Landman:

Attached are the final meeting minutes from the Partnering meeting held on July 24 and 25, 1995 at MCB Camp Lejeune. After review and comments from team members, these minutes were finalized at the Partnering meeting held on September 26 and 27, 1995 at MCB Camp Lejeune.

If you have any questions, please do not hesitate to contact me at (412) 269-2053.

Sincerely,

BAKER ENVIRONMENTAL, INC.

*Matthew D. Bartman*

Matthew D. Bartman  
Activity Coordinator

MDB/lq

Attachment

- cc: Mr. Lance Laughmiller, Code 1823
- Mr. Byron Brant, Code 1832
- Mr. Neal Paul, MCB Camp Lejeune
- Mr. Patrick Watters, NCDEHNR
- Ms. Gena Townsend, EPA Region IV
- Mr. Jim Dunn, OHM
- Mr. Dick Handrahan, Management Edge
- Ms. Lee Anne Rapp, Code 183 (w/o attachment)
- Ms. Beth Collier, Code 02115 (w/o attachment)



A Total Quality Corporation

**MEETING MINUTES**  
**MCB CAMP LEJEUNE PARTNERING TEAM**  
**July 24-25, 1995**

A Partnering Meeting was conducted on June 24 and 25, 1995 between representatives from LANTDIV, MCB Camp Lejeune, the United States Environmental Protection Agency (EPA), the North Carolina Department of Health, Environment, and Natural Resources (DEHNR), Baker Environmental, Inc. (Baker), and OHM Remediation Services, Inc. (OHM). The meeting was attended by the following:

- Ms. Linda Saksvig, LANTDIV
- Ms. Katherine Landman, LANTDIV
- Mr. Lance Laughmiller, LANTDIV
- Mr. Neal Paul, MCB Camp Lejeune
- Ms. Gena Townsend, EPA Region IV
- Mr. Patrick, Watters, North Carolina DEHNR
- Mr. Matt Bartman, Baker
- Mr. Rich Bonelli, Baker
- Mr. Jim Dunn, OHM
- Ms. Judy Morris-Hardy, Management Edge (ME)

The meeting was hosted by Mr. Neal Paul. Ms. Gena Townsend chaired the meeting. The minutes were recorded by Mr. Matt Bartman.

The Tier II representative, Mr. Byron Brant (LANTDIV), was not in attendance at the meeting. Mr. Raymond Watras (Baker) did not attend the meeting. Due to Mr. Watras's new position he will no longer be attending the Partnering meetings. The team will come to closure with Mr. Watras when the Partnering meeting is held in Pittsburgh.

The minutes are summarized below for each day of the meeting and by topic.

July 24, 1995

The meeting focused on the following items:

- Check In
- Review Ground Rules
- Prioritize Agenda Items
- Meeting Minutes Review
- Review Action Items
- Meeting with Wilmington Office of NC DEHNR
- Operable Unit No. 14 Treatability Study
- TPH Soils
- Funding Status
- Linda's Exit

July 25, 1995

The meeting focused on the following items:

- DEM Meeting Format
- Confrontation
- Site 75 Fence
- Operable Unit No. 6 Field Results
- Operable Unit No. 9 Update
- P630/P928
- TRC/RAB
- O and M Contract

A summary of the pertinent information, action items, and decisions is provided below.

#### Check In

The team took this opportunity to welcome Mr. Lance Laughmiller, LANTDIV, who will be replacing Ms. Linda Saksvig.

#### Review Ground Rules

This part of our meeting was not conducted as part of our last meeting. To keep these rules fresh in the minds of the team they are reviewed prior to the start of every meeting. This exercise was important given that a new member was being introduced to the team.

#### Prioritize Agenda Items

A formal agenda was not established for this meeting. The team discussed the agenda items presented in last months meeting minutes and came to consensus on priority, time needed for discussion, and in which order they would be handled.

#### Review of Previous Meeting Minutes

There were changes to the "draft" meeting minutes from the last Partnering meeting held in June 1995. These changes will be made and final minutes will be distributed to the team.

#### Review Action Items

The action items from the previous meeting were discussed and the responsible party responded to the action. All action items were addressed by the responsible parties. See final meeting minutes from the June 27-28, 1995 Partnering meeting.

#### Meeting with Wilmington Office of NC DEHNR

The Team discussed the possibility of having a review meeting with NC DEHNR Wilmington prior to provide them with a complete summary of the RI/FS/PRAP/ROD for OU No. 7 prior to the submittal of the final ROD. This meeting will also be used to discuss the ROD for OU No. 4 (site 41). The treatability study at OU No. 14 will not be discussed at this meeting.

Patrick Watters stated that he will contact the Wilmington office to determine their availability for this meeting. He will contact Team members to confirm the date.

Baker will prepare for a conference call to discuss the presentation that will be conducted at this meeting.

#### **Operable Unit No. 14 Treatability Study**

Currently OHM has been instructed by LANTDIV not to proceed with the Delivery Order. Jim Dunn stated that prior to providing power to the site the time duration will be two weeks for work plans, time for LANTDIV review, and 2 weeks to get access (roads) cleared (providing Camp Lejeune forestry cooperates in a timely manner).

It was discussed that in order to get reliable or defensible study to present to NC DEHNR groundwater that the study may have to be conducted for a period in excess of six months.

As part of their delivery order, OHM will provide generator power and commence the start-up of permanent utilities.

Katherine Landman stated that she will notify the ROICC that OHM will begin work on this project.

#### **TPH Soils**

Linda Saksvig spoke with Mark Barnes regarding the possibility of FY95 funds being available. Because funding is not available to handle this project, Ms. Saksvig applied for swing money, she is not sure if funding will be available for long term bio-cell. Currently, there are funds to handle all of the remaining work for FY95, funds are needed for FY96 O and M, 1997 funds will be provided by CMC headquarters at Camp Lejeune. Jim Dunn is going to provide LANTDIV with a scope of work for the O and M contract.

#### **Funding Status**

Linda Saksvig let the Team know that funding for FY96 has not been finalized. However she was able to inform the Team that the funding will be based on sites that are high risk and have a legal driver (i.e., NPL). Ten percent of sites without risk or a legal driver can be funded. Therefore, most sites at Camp Lejeune should be funded. Additional information will be available for the next Partnering meeting.

#### **Linda's Exit**

Linda Saksvig's place on the Team will be taken by Mr. Lance Laughmiller. Mr. Laughmiller along with Kate Landman will be LANTDIV's representatives on the Team. Ms. Saksvig's new position has created a greater demand on her time and her involvement now includes other activities other than Camp Lejeune. Ms. Saksvig will still be available for matters pertaining to her projects.

#### **DEM Meeting Format**

The Team agreed that the approach for this meeting should be nonconfrontational. The OU No. 7 portion of the meeting should be handled similar to the way the TRC meetings are held. We should be prepared to submit schedule for comment period and ROD, and explain data gaps. This approach will be taken to assist NC DEHNR in their review process and assist in reducing the amount of last minute comments.

The purpose of the OU No. 4 portion of the meeting is to avoid the preparation of a variance for Site 41. It needs to be stressed that if there is a source of contamination, it cannot be removed due to the potential presence of

CWM. The issue that should be stressed is what the current risk is and if we spend x dollars what the risk will be, this is a case in which a risk management decision must be made. The Team should additionally stress that we have sites that require remediation and that funds are better suited for these sites.

Mr. Jack Butler and Mr. Rick Shiver should be invited to this meeting. In order to assist in Baker's preparation of the meeting, Patrick Watters will be forwarding a copy of the variance structure.

The Team pointed out that we (Camp Lejeune) may be overwhelming the Wilmington office with the number of reports we submit for review and comment response.

### Confrontation

The facilitator provided a discussion on Conflict Management. Conflict Management includes the following:

1. Ventilation - airing of feelings/views
2. Empathy Clarification - where are you coming from
3. Negotiation - what do I bring to confrontation

Some thoughts on conflict are:

1. Conflict is important, necessary, inevitable
2. Confrontation is about raising issues, addressing issues
3. Learning and unlearning
4. Opening windows to productivity and creativity

### Site 75 Fence

Jim Dunn is concerned, as is the rest of the team, about constructing a fence in this area due to the unknown nature of subsurface contamination, and the possibility of encountering during installation of the fence.

Gena Townsend stated that the first concern for the fence was to isolate Baker's field trailers from the public.

This discussion will continue to determine how the fence can be constructed or the trailer removed from an area where public access is unrestricted.

Neal Paul will look into other areas on the MCAS side of the base. He will also talk to Vann Marshburn about the possibility of using a warehouse for staging Baker's operation.

### Operable Unit No. 6 Field Results

Rich Bonelli informed the team about the findings at Site 36 and the additional investigation which had just been completed at the site. Mr. Bonelli informed the team that due to levels of TCE detected in the shallow groundwater and through the use of historical photographs he was able to determine the a scarred area outside the Site 36 boundary may be another source area. As part of the additional investigation one deep well, three intermediate wells, and two shallow wells were installed to form a triangular cluster. The analytical findings have indicted that the vertical and horizontal extent of TCE contamination has been determined.

### Operable Unit No. 9 Update

Matt Bartman provided the team with an update as to the status of the pump test and additional investigation. Mr. Bartman informed reminded the team about the conference call held on July 5, 1995. At this conference call

it was decided that the pump test would be delayed until the extent of contamination at Site 73 is defined. The week of August 8, 1995 a conference call is to be held to discuss the additional sampling that will be required to define Site 73. The field work is potentially scheduled to commence mid-September. Mr. Jim Dunn suggested that LANTDIV and Baker may want to inquire about using the field OHM's field GC to expedite the process of delineating the volatile plume.

#### **P630/P928 Update**

Kate Landman is unaware of the status of the project. Neal Paul will contact Larry Brant regarding the situation of this project. Initially, this issue of BEQ construction at Camp Geiger was a high priority issue. Neal Paul still believes it is a high priority issue due to the funding allocated to complete this project and the time in which it must be spent.

#### **TRC/RAB**

Neal Paul informed the Team that the Marine Corps may be headed in the direction of forming a RAB in order to get the public more involved. Gena Townsend expressed that there is a need to minority community, and that we may want to contact churches for members. Neal Paul supplied the Team with a RAB Plan of Action which he asked everyone to review and provide comments to him as soon as possible.

#### **O and M Contract for Operable Unit No. 7**

Kate Landman informed Neal Paul that Baker had been awarded contract to prepare Work Plans for O and M contractor. Neal Paul asked Rich Bonelli if he could meet with Junior Johnson the week of August 14, 1995 to discuss the contractual aspects of the plans. This meeting would assist Mr. Johnson in the procurement of the O and M contractor.

#### **Action Items**

- **Rich Bonelli**
  - Prepare for Operable Unit No. 7 conference call and presentation with NC DEHNR.
- **Kate Landman**
  - Obtain Administrative Record in order to maintain up-to-date index.
  - Contact Neal Paul when NAVFAC provides information on the funding of the new IR sites.
  - Contact ROICC (Vann Marshburn) at MCB Camp Lejeune to inform him that OHM has been turned back on for the treatability study at Operable Unit No. 14.
  - Discuss with Byron Brant the need for the Camp Lejeune Team to continue to have facilitated meetings.
- **Neal Paul**
  - Investigate alternative locations for the Baker field trailer on the MCAS side of the base. Discuss the possibility of a warehouse with Vann Marshburn.
  - Talk with Charlie Stehman regarding alternative technologies used in small plumes, and levels of TCE for natural attenuation.

- Discuss the construction of Camp Geiger BEQ (P630/P928) with Larry Brant.
- Set up meeting with Rich Bonelli and Junior Johnson to discuss O and M contract for Operable Unit No. 7.

• **Patrick Watters**

- Contact Wilmington Office of NC DEHNR to discuss date for meeting prior to TRC meeting for Operable Unit No. 7, and meeting for Operable Unit No. 4. Contact Rich Bonelli and/or Ray Wattras with dates.
- Extend invitation and notice of meeting to be held in Wilmington to Jack Butler and Rick Shiver.

• **Matt Bartman**

- Inform Ray Wattras that a video of the seeps at Site 41 should be prepared for the meeting with the Wilmington Office of NC DEHNR.
- Inform Ray Wattras and Rich Bonelli that a conference call to discuss the presentations for the meeting in Wilmington will be held.
- Ask Ray Wattras about the Chamber of Commerce point of contact.

• **Jim Dunn**

- Provide soil SVE data to Matt Bartman for his review and interpretation.
- Provide LANTDIV with Scope of Work for O and M contractor.

• **Team**

- Submit comments on RAB to Neal by August 8, 1995.

**Next Meetings**

Date: August 28 and 29, 1995 (subject to change)  
 Location: Jacksonville, NC  
 Times: To be determined  
 Chair: Patrick Watters  
 Host: Jim Dunn

Date: September 25 and 26, 1995  
 Location: Raleigh, NC  
 Times: To be determined  
 Chair: Kate Landman  
 Host: Patrick Watters

**Agenda Topics for Next Meeting**

SWMU  
 Linda's Parting  
 DEM Meeting