



DEPARTMENT OF THE NAVY
 ATLANTIC DIVISION
 NAVAL FACILITIES ENGINEERING COMMAND (804) 445-181
 NORFOLK, VIRGINIA 23511-6287

IN REPLY REFER TO:

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5 FEB 1991

From: Commander, Atlantic Division, Naval Facilities Engineering Command
To: Commanding General, Marine Corps Base, Camp Lejeune (Julian Wooten, AC/S, EMD)
Subj: TECHNICAL REVIEW COMMITTEE (TRC) MEETING; SCHEDULING

1. Draft copies of the Site Inspection documents (Work Plan, Health and Safety Plan, and Sampling and Analysis Plan) for nine sites were forwarded on 9 January 1991 to the Environmental Protection Agency (EPA) Region IV, the State of North Carolina (DEHNR), and the TRC members. Although the Camp Lejeune Federal Facilities Agreement (FFA) does not define specific review periods for Site Inspection documents, it was agreed to follow the review period specified for primary documents (60 days).

2. It is recommended that Camp Lejeune schedule a TRC meeting to discuss these documents. The most appropriate dates are sometime between 25-29 March 1991. Following is a recommended milestone schedule:

<u>Milestone</u>	<u>Schedule ('91)</u>
Draft Work Plan, Health & Safety Plan, and Sampling & Analysis Plan received by the EPA, the State, and the TRC members	1/15
Camp Lejeune and LANTNAVFACENGCOM to receive written comments from the EPA and the State	3/12
Camp Lejeune and LANTNAVFACENGCOM to resolve with the EPA and the State any major differences	3/13 - 3/22
TRC meeting	3/25 - 3/29
Receive written comments from the TRC members	4/5
Submit Draft Final documents to TRC members	5/7

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3. Since the Draft Final documents become the "Final" documents if no further changes are required, the TRC meeting should be held prior to submittal of Draft Final documents so that any comments received at that time can be considered for inclusion in the Draft Final documents. It is important to schedule the TRC meeting within the time frame shown above to allow sufficient time for revision of documents and submittal in accordance with the FFA-specified timeframes.

4. When notifying the EPA and the State of the scheduled TRC meeting, stress that written comments are to be received by both Camp Lejeune and LANTNAVFACENGCOM, as required by the FFA, by 12 March 1991, which is 60 days from receipt of documents. Comments from the TRC members can be solicited during the TRC meeting with written comments to follow by 5 April 1991.

J. R. Bailey
J. R. BAILEY
By direction

Copy to:
MCB Camp Lejeune (Stephanie Del Re Johnson)

Return original to Mr. Wooten

12FE

Copy: Deputy
HMPCO
I.R.] Action!!

Danny,
Mr. Wooten says 25 or 26 March are the
only 2 good days for him!

Lt. G. I.