

08.01-06/11/91-00182

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1822:LAB

11 JUN 1991

**From:** Commander, Atlantic Division, Naval Facilities  
Engineering Command  
**To:** Commander, Naval Facilities Engineering Command  
(Attn: Mr. Ray Goldstein)  
**Subj:** MINOR AMENDMENT TO THE FEDERAL FACILITY AGREEMENT,  
MCB CAMP LEJEUNE, NORTH CAROLINA  
**Encl:** (1) MCB Camp Lejeune Federal Facilities Agreement  
(Three Pages)

1. Enclosure (1) are revised pages to the MCB Camp Lejeune Federal Facilities Agreement (FFA). The Environmental Protection Agency, the State of North Carolina Department of Environment, Health and Natural Resources, and Marine Corps Base, Camp Lejeune have agreed to accept the revision to change the primary document previously titled "Site Scope of Work" to "Site Management Plan." This action is to prevent public confusion when reviewing documents in the Administrative Record.

2. If you have any further questions, please contact Ms. Laurie Boucher, P.E., at AV 565-1814 or commercial (804) 445-1814.

P. A. RAKOWSKI  
By direction

Copy to:  
CMC (LFL)  
MCB Camp Lejeune (AC/S, Environmental Management)  
Blind copy to: (w/encl)  
09A212  
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December 6, 1989; Section X  
(Revised April 1991)

documents. A secondary document may be disputed at the time the corresponding draft final primary document is issued.

C. Primary Documents:

1. The Marine Corps shall complete and transmit draft documents for the following primary documents to USEPA and DEHNR for review and comment in accordance with the provisions of this Section. Descriptions of the documents required for submission are located in Appendix D.

- a. Site Management Plan
- b. Site Community Relations Plan (CRP)
- c. Location-specific Remedial Investigation or Feasibility Study (RI/FS) Work Plans
- d. Location-specific Baseline Risk Assessments
- e. Location-specific Risk Assessments
- f. Location-specific Remedial Investigation (RI) Reports
- g. Location-specific Feasibility Study (FS) Reports (including Detailed Analysis of Alternatives)
- h. Location-specific Proposed Remedial Action Plans (PRAP)
- i. Location-specific Records of Decision (RODs)
- j. Location-specific Remedial Design (RD) Reports (including Design Plans and Specifications)

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XXVIII. DEADLINES

A. The following deadline has been established by the Parties for the submittal of the following draft primary document pursuant to this Agreement:

1. Site Management Plan: Within thirty (30) days of the Effective Date of this Agreement.

B. Within the Site Management Plan, the Marine Corps shall propose deadlines for completion of each of the draft primary documents which shall be submitted during the following fiscal year including, but not limited to:

1. Site Community Relations Plan
2. Location-specific RI/FS Work Plans
3. Location-specific Baseline Risk Assessments

C. No later than June 1 of each year thereafter, the Marine Corps shall submit an amendment to the Site Management which shall propose deadlines for completion of each of the draft primary documents to be submitted in the following fiscal year.

D. Within fifteen (15) days of receipt, USEPA and DEHNR shall review and provide comments to the Marine Corps regarding

DESCRIPTION OF DOCUMENTS  
REQUIRED FOR SUBMISSION UNDER THIS AGREEMENT

Primary Documents:

1. Site Management Plan (SMP):

a. Documents project scoping and provides a general plan and associated schedule (i.e., timelines) for work to be performed at the site to mitigate threats to human health and the environment.

b. Provides a list of Operable Units including a prioritization and rationale for the Operable Units at the site.

d. Provides specific schedules and activities for work planned for the current and subsequent Fiscal Years.

2. Site Community Relations Plan (CRP):

a. Provides guidelines for community relations activities at the Site implemented by the Marine Corps to keep the concerned public informed of the response action activities at the Site.

b. The Site CRP incorporates concerns expressed during interviews with people from the local community and encourages the public to contribute to agency response action decisions providing a forum where conflict can be constructively resolved.

3. Location-specific Remedial Investigation and Feasibility Study (RI/FS) Work Plan:

a. Presents anticipated future tasks and associated schedules and cost estimates based on the Location-specific Statement of Work.

b. Summarizes the initial evaluation of existing data and background information performed during Project Planning and Scoping, and presents the location-specific conceptual model.

c. Describes the general scope and objectives of the RI/FS, with detailed descriptions provided in the Site Sampling and Analysis Plan.

d. Because the RI/FS process is dynamic, the RI/FS Work Plan should be constructed to allow for scoping flexibility and work modification.